

NAILING THE JOB



RESUME WORKSHOP

Thursday, January 23, 2020

4-7 p.m.

Dale Jones Burch Neighborhood Center
269 Henry Street, New York City



SUMMARY

Crafting the right resume and preparing for your interview is essential to nailing the job. In this 2-hour workshop, Henry Street Settlement's Jobs Essentials Training (JET) team will cover creating the **RIGHT** type of resume and interviewing basics that leave lasting impressions.



WHAT YOU'LL GET

- **Resume Essentials Overview**, complete with on-site resume editing and tips for presenting your resume in an interview
- **Employment Coaching**
- **Introductions to Henry Street's Workforce Development Team**
- **Refreshments**

Bring your resume if you have one.



**HENRY STREET
SETTLEMENT**

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